

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of January 20, 2015
Date: January 21, 2015

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, Depta, Doherty, Hutchins, Ives, Jbara, Johnson, McCurdy and Schlack

Members Absent: Brooks

Staff Present: Horton

Discussion and Action Items

- Minutes of the January 13, 2015 meeting were approved as amended.
- Travel
 - Rick Ives to attend College Security Meeting in Grand Rapids, Michigan on January 21, 2015
 - Dustin Gordon to attend Crestron training in Schaumburg, Illinois on February 4-6, 2015.
 - Muriel Hice, Ben Blewett, and Tim Welsh to attend West Michigan Cyber Security Consortium Event at Davenport University, Grand Rapids, MI on January 28, 2015.
 - Dawn Pantaleo to attend the 20th Annual AITP National Collegiate Conference in Omaha, Nebraska on March 25-29, 2015.
 - Christina Miller and 5 PTK students (Hayley Younce, Justin Wood, Krista Mahl, Kirsten Ziesmer, and Lynsey Wall) to attend the PTK International Conference in San Antonio, Texas on April 15-18, 2015.
 - Dan Benard to conduct a site visit on behalf of CoAEMSP for initial accreditation of a paramedic program at Albany Technical College in Albany, Georgia on January 25-27, 2015.
 - Felix Brooks to attend the American Council on Education NADOHE meeting in Washington, DC on March 14-17, 2015.
- Grants
 - Work continues on the MEDC/CCSTEF Grant.

Personnel Items

- Kudos
 - Gail Cummins for her continued help in advertising/filling open positions at the Groves Center.
 - Adam Houdek wanted to thank IT for the internship he had here at KVCC – he feels it helped him get the job at Northport Public Schools. And thank you to HR staff for helping him with the requested paperwork.
 - Dawn Kemp and Kristina Lechner for their help preparing sustainable brewing materials after business hours.
- Reality Checks

- Summer Hours discussion.
- Hires, Resignations and Retirements
 - Klarissa Delos Angeles, PT Computer Lab Assistant, AWH, will start effective January 15, 2015.
 - Cory Truppa is transferring from PT to FT Security Officer, effective January 25, 2015.
 - Requests for: PT Photo Lab Technician (TTC)
PT Computer Lab Assistant (AWH)
FT Program Coordinator-Academies (Groves Center)
- Other
 - Health Focused Campus
On-going: Site work and environmental assessments, construction estimates & bids, programming and course/curriculum, food safety program and planning, adjustments to building designs, bids going out, streetscape, signage, brewery consultants, common goals with community, trails, technology, sustainability, job postings, equipment, naming opportunities for larger donors, and marketing and fund raising.
 - Dean McCurdy shared his experience at an evening presentation to the area brewers with Mike Babb about the Health Focused Campus and the positive feedback he received from participants. He also shared the American Culinary Federation guidelines and requirements which state that the school will have to be in operation for a minimum of 2 years before accreditation.
 - After hours building access: IRS Tax Prep in room 4380 for Friday, January 23, 2015 4:30 – 8:00 p.m.
 - Ag Action Day – January 30, 7 a.m. 4 p.m. on the TTC campus.
 - The college continues to benefit from media coverage of its programs & events.

Next Meeting is January 27, 2015, 8:00 a.m. in the Board Room 3365